

**Notes of the Monterey County Workforce Investment Board
Executive Committee Meeting**

Wednesday, May 18, 2011 – 8:00am

Monterey County Business Council, 1732 Fremont Boulevard, Suite 200, Seaside, CA 93955

MEMBERS PRESENT	REPRESENTING
Erik Cushman, <i>Chair</i>	Business
Joanne Webster, <i>Vice Chair</i>	Business
Tony Aniello	Business
Loyanne Flinn	Acting WIB Executive Director, Ex-Officio Member
MEMBERS ABSENT	REPRESENTING
Mary Ann Leffel	Business
Cesar Lara	Labor Organizations
Diana Carrillo	Migrant Seasonal Farm Worker
Robert Weakley	Business
Dave Potter	WIA Programs
David Bernahl	Business
OTHERS PRESENT	REPRESENTING
Rosie Chavez	Turning Point
Wil Moore	Shoreline
Rod Powell	OET
Joanne Allen	Santa Cruz of Education
Ron Cheshire	Monterey/ Santa Cruz Counties Building Trades Council
Steve Tuma	Pre-Apprenticeship
Pearl Sanchez	Turning Point
Deborah Carrillo	Turning Point
Ralph Rubio	Labor Organizations
Manley Bush	WIB Staff
Marleen Esquerra	WIB Staff
Stephanie Shonley	WIB Staff
Miguel Banda	WIB Staff
Gloria Torrez	WIB Staff

CALL TO ORDER/INTRODUCTIONS: Mr. Cushman called the meeting to order at 8:20am. He welcomed those in attendance and called for introductions.

CHANGES TO THE AGENDA: None.

PUBLIC COMMENT: None.

1.Action: Approve the minutes of the April 20, 2011, Workforce Investment Board (WIB) Executive Committee meeting.

Due to the lack of a quorum, this item has been deferred to the next meeting

2.Information: Update on the current WIB membership composition and attendance for Program Year 2010-11.

Ms. Webster reviewed the WIB composition. She added that there is one business member vacancy. Ms. Torrez reviewed the WIB member attendance as provided in the packet. Mr. Cushman requested that the attendance report be added the full board meeting agenda.

3.Action: Consider and approve the March 29, 2011 Request for Proposal (RFP) Evaluation Team funding recommendations for WIA Title I Adult services totaling \$630,000 and WIA Title I Youth services totaling \$327,600.

Due to the lack of a quorum, this item has been deferred to the next meeting

4.Action: Consider and approve the Draft WIB Local Plan Modification for Program Year (PY) 2011-12.

Due to the lack of a quorum, this item has been deferred to the next meeting

5.Action: Consider and approve the transfer of WIA Title I formula funds from Dislocated Worker to Adult programs in the amount of \$750,000 for PY 2010-11.

Due to the lack of a quorum, this item has been deferred to the next meeting

6.Action: Consider and approve WIB Policy #2011-04 – Individual Training Accounts.

Due to the lack of a quorum, this item has been deferred to the next meeting

7.Information: Discussion and update on the Summer Youth Enrichment Program for PY 2011-12.

Ms. Flinn stated that a letter is coming from CASP requesting employers participate in our summer youth “hire two – we’ll pay for one” campaign.

8.Information: Construction Trades Training Roundtable (CTTR) presentation of the Pre-apprenticeship Training Program.

Mr. Tuma presented on the Pre-Apprenticeship program. He stated that the program is 9-12 weeks of intensive construction trades training, mentoring, and soft skills development.

9.Information: Discussion and review of the WIB Bylaws regarding meeting protocols and establishing a quorum.

Ms. Flinn stated that in keeping with the practices of other county commissions and boards, the WIB should consider adjourning if there is no quorum. The WIB bylaws are clear that if there is no quorum no action can be taken. The recommendation is that additionally no information items be discussed. County Counsel’s recommendation will be brought to the next meeting..

10. Information: Discussion on an Agency Needs Assessment (ANA) offered to Local Workforce Investment Areas by Workforce 2.0, funded by the Employer Training Network (ETN).

Mr. Bush stated that he attended a presentation of Workforce 2.0. He stated they will give WIB’s a free needs assessment. Mr. Cushman requested further information on the free assessment be provided to the next Executive Committee for consideration.

11. Information: Discussion and update on WIB grant activities and special projects.

Ms. Torrez stated that the grant activities were included in the most recent workforce information email and in the packet.

12. Information: Discussion and review the full WIB Agenda for June 1, 2011

Ms. Flinn reviewed the draft agenda. Mr. Cushman requested that the August full board meeting be a retreat/strategic planning format. He stated that he would like a presentation on the clusters be added to the June agenda.

ANNOCEMENTS

Mr. Cushman stated that do to the lack a quorum and urgency to approve the action items, a Special Meeting of the Executive Committee will be scheduled within a couple days. Mr. Bush stated that he will email board members possible dates.

Mr. Cushman adjourned the meeting at 9:40am